

Hartford Central School District
Board of Education Meeting

AGENDA

Date: April 17, 2023
Time: 6:30pm
Type: Regular Meeting
Location(s): Distance Learning Room #1 | Virtually via Webex
Hartford Central School District
4704 State Route 149
Hartford, New York 12832

Board Members Present: Mr. Phil Jessen, Mrs. Janine Thomas, Mr. Adam Fish, Mr. Ronald Smith, and Mrs. Ashley Happy

1. Meeting Call to Order

Mr. Jessen called the meeting to order at 6:30pm.

2. Public To Be Heard

2.1 None.

3. Consent Agenda

Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved:

3.1 Minutes from the

3.1.1 Regular Board of Education Meeting, held on March 13, 2023;

3.1.2 Special Board of Education Meeting, held on April 5, 2023;

3.2 The District's Financial Reports; and

3.3 The District's CSE/CPSE Recommendations.

Motion Carried: 5 – 0

4. Superintendent's Report

Mr. Cook discussed:

- Provided an update on the NYS budget;
- Informed the Board of the county's school tax "Make Whole" payment;
- Thanked Mr. Jessen and Mr. Fish for their work on the policy committee and their time in reviewing the proposed policy modifications;
- Discussed the various construction projects and displayed a sketch of the proposed revised gymnasium floor for discussion;
- Updated the Board on the Warren/Washington-Threat Assessment Coordination Team;
- Discussed the RFP for Medical Services; and
- Provided a list of upcoming dates.

5. Building Principals Reports

5.1 Elementary Report: Mrs. Bethellen Mannix (report enclosed):

- Student Recognition;
- School News; and
- Upcoming Events.

5.2 Secondary Report: Mrs. Shelley Dupuis (report enclosed):

- Student Recognition;
- Teacher Recognition;
- Thank you for Donation;
- Academic/Classroom News;
- Club News; and
- Upcoming Events.

6. Old Business

6.1 None

7. New Business

7.1 Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, the Board of Education approved the personnel consent items as presented:

7.1.1 Appointed Mrs. Shelley Dupuis to tenure in the area of Middle/High School principal, effective August 1, 2023;

7.1.2 Appointed Ms. Megan Headwell to tenure in the area of Elementary Education, effective September 1, 2023;

7.1.3 Approved the proposed memorandum of agreement with Mrs. Shelley Dupuis;

7.1.4 Approved the proposed memorandum of agreement with Mrs. Bethellen Mannix;

7.1.5 Approved the proposed memorandum of agreement with Mr. Kevin Lovely;

7.1.6 Approved the proposed memorandum of agreement with Mr. Michael Rogers;

7.1.7 Approved the proposed memorandum of agreement with Mrs. Amanda Howard;

7.1.8 Approved the proposed memorandum of agreement with Mrs. Susan Greene-Smith;

7.1.9 Approved the proposed agreement between the District, the Hartford Support Staff Association, and Ms. Mary Beth Jones;

7.1.10 Accepted the letter of resignation from the position of Food Service Helper (Cafeteria Worker) from Ms. Mary Beth Jones;

7.1.11 Appointed Mrs. Joann Searles to the position of Receptionist/Secretary Substitute to be used "as needed" in the Floyd Harwood Elementary Office, the Middle/High School Office, and the Guidance Office; and

7.1.12 Approved the leave of absence request of Mrs. Adrianna Strong to begin on May 15, 2023 and terminate on May 15, 2024.

Motion Carried: 4 – 0

Abstentions: 1

7.2 Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, the Board of Education approved the transportation request of Mr. and Mrs. Munchback to transport for their children, Alexandria and Evangelina, to attend the St. Mary's – St. Alphonsus School for the 2023-2024 school year

Motion Carried: 5 – 0

- 7.3 Upon the motion made by Mr. Smith and seconded by Mr. Fish, the Board of Education approved the proposed policy revisions from the district's policy advisors, Erie I BOCES, on the first reading, waiving the second reading.
Motion Carried: 5 – 0
- 7.4 Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, the Board of Education accepted the request of Mrs. Allison Daigle to enroll her daughter, Adalynn, in the Hartford Central School District as a non-district resident student for the 2023-2024 school year.
Motion Carried: 5 – 0
- 7.5 Upon the motion made by Mrs. Happy and seconded by Mrs. Thomas, the Board of Education approved the proposed agreement extending the services of Denise Petteys as the district's Claims Auditor and authorized for the Superintendent to sign on behalf of the district.
Motion Carried: 5 – 0
- 7.6 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved the proposed extension with Mr. Scott Mackey to serve as the district's water operator for the 2023-2024 school year.
Motion Carried: 5 – 0
- 7.7 Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, the Board of Education identified the listed items as surplus property and authorized for their proper disposal (recycling through BOCES).
Motion Carried: 5 – 0
- 7.8 Upon the motion made by Mrs. Happy and seconded by Mrs. Thomas, the Board of Education approved the proposed interim Director of School Health Services agreement with Hudson Headwaters Health Network and authorized for the Superintendent to sign on behalf of the district.
Motion Carried: 5 – 0
8. Executive Session: Upon the motion made by Mrs. Happy and seconded by Mrs. Thomas, the Board of Education adjourned to Executive Session at 7:11pm to discuss matters of personnel.
Motion Carried: 5 – 0
- Upon the motion made by Mrs. Happy and seconded by Mrs. Thomas, the Board of Education returned to open session at 7:45pm.
Motion Carried: 5 – 0
- 7.9 Upon the motion made by Mrs. Happy and seconded by Mrs. Thomas, the Board of Education approved the amended Superintendent's Contract of Agreement.
Motion Carried: 5 – 0
9. Adjournment: Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, the Board of Education adjourned at 7:50pm.
Motion Carried: 5 – 0