

Hartford Central School District
Board of Education Meeting

AGENDA

Date:	October 16, 2023	
Time:	6:30pm	
Type:	Regular Meeting	
Location(s):	Distance Learning Room #2 Hartford Central School District 4704 State Route 149 Hartford, New York 12832	Virtually via Webex

Board Members Present: Mr. Phil Jessen, Mrs. Janine Thomas, Mr. Ronald Smith and Mrs. Ashley Happy

Absent: Mr. Adam Fish

1. Meeting Call to Order

Mr. Jessen called the meeting to order at 6:30pm.

2. Capital Project Update

The Board of Education welcomed Scott Wolfe from CS Arch and Jason Schwartz from BPD, Inc. to discuss the district's Capital Project.

3. Public To Be Heard

3.1 Several parents voiced their concerns regarding a student.

4. Consent Agenda

Upon the motion made by Mrs. Thomas and seconded by Mr. Smith, the Board of Education approved:

4.1 Minutes from the Regular Board of Education Meeting, held on September 18, 2023;

4.2 The District's Financial Reports and Tax Collection information; and

4.3 The District's CSE/CPSE Recommendations.

Motion Carried: 4 – 0

5. Superintendent's Report

Mr. Cook discussed:

- Thanked the members of the Board of Education for their dedication for "Board of Education Recognition Week";
- Recognized "School Bus Safety Week" and thanked the Hartford CSD drivers for their hard work;
- Congratulated fall athletes for their success this season;
- Provided updated on the various construction projects (Capital Project, Capital Outlay, Exterior PE Space, SSBA, Softball Dugouts, Gateway at Bus Garage to join VOIP system);
- Announced Hartford was the recipient of NYS Farm to School Award for bringing fresh, local food to students;
- Discussed Advocacy efforts for proposed prescription drug regulations; and
- Updated the Board on the district's progress with zero-emission buses.

6. Building Principals Reports

6.1 Secondary Report: Mrs. Shelley Dupuis (report enclosed):

- Student Recognition;
- Teacher Recognition;
- Academic/Classroom News;
- Club News; and
- Upcoming Events.

6.2 Elementary Report: Mrs. Bethellen Mannix (report enclosed):

- Student Recognition;
- Classroom News;
- Elementary Student Government News;
- Donations; and
- Upcoming Events.

7. Old Business

- 7.1 ESSER III Project – In January 2023, the Board previously authorized \$300,000 from ESSER III for an exterior physical education space. The lowest bid for the same project came in \$48,000 over the authorization. An amendment is now proposed to increase authorization to \$350,000.

8. New Business

- 8.1 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education awarded the following \$9million Capital Project contracts:

- 8.1.1 Contract 02 General Construction to Bunkoff General Contractors, Inc. for the base bid of \$4,336,000 plus Alternate Number 1 for \$208,000 for a total contract sum of \$4,544,000;
- 8.1.2 Contract 03 Mechanical Construction to R.F. Gordon Mechanical, LLC for the base bid of \$1,568,685;
- 8.1.3 Contract 04 Electrical Construction to Brownell Electric Corp. for the base bid of \$680,000; and
- 8.1.4 Contract 05 Plumbing Construction to Tri-Valley Plumbing and Heating, Inc. for the base bid of \$252,000.

Motion Carried: 4 – 0

- 8.2 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education approved the proposed resolution to increase the spending authorization to \$350,000 for construction of an exterior physical education space and moved to a voice vote.

- Mr. Jessen: yes
- Mrs. Thomas: yes
- Mr. Smith: yes
- Mrs. Happy: yes

Motion Carried: 4 – 0

- 8.3 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education awarded Contract 01A Site Work Construction to James H. Maloy, Inc. for their bid of \$348,000 for the construction of an exterior outdoor physical education space.
Motion Carried: 4 – 0
- 8.4 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved the personnel consent items as presented:
- 8.4.1 Adjusted the substitute nurse salary to \$32 per hour, effective September 1, 2023;
- 8.4.2 Approved the appointment of a sixth assignment to Mrs. Melissa Hemsing, effective October 11, 2023 through the remainder of the 2023-2024 school year;
- 8.4.3 Appointed Mr. Kendrick Whitney to the position of Varsity Baseball Coach for the 2023-2024 school year.
Motion Carried: 4 – 0
- 8.5 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education identified the listed items as surplus property and authorized the recommended method of disposal.
Motion Carried: 4 – 0
- 8.6 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved the proposed service contract with Patterns Behavior Service and authorized the Superintendent to sign on behalf of the district.
Motion Carried: 4 – 0
- 8.7 Upon the motion made by Mrs. Happy and seconded by Mrs. Thomas, the Board of Education approved the proposed merger continuation with the Fort Edward Union Free School District for baseball and softball, at all levels, for the spring 2024 season.
Motion Carried: 4 – 0
- 8.8 Upon the motion made by Mrs. Happy and seconded by Mrs. Thomas, the Board of Education accepted the listed items as district inventory.
Motion Carried: 4 – 0
- 8.9 Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education approved the creation of the “Eager Engineers” club for the 2023-2024 school year.
Motion Carried: 4 – 0
- 8.10 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education accepted the bid from Romeo Toyota of Glens Falls for a 2024 Toyota Sienna LE at a cost of \$41,352.50.
Motion Carried: 3 – 1

9. Executive Session: Upon the motion made by Mrs. Thomas and seconded by Mr. Smith, the Board of Education adjourned to Executive Session at 7:43pm to discuss matters of personnel.
Motion Carried: 4 – 0

Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education returned to open session at 8:14pm.
Motion Carried: 4 – 0

- 8.11 Upon the motion made by Mrs. Thomas and seconded by Mr. Smith, the members of the Board of Education accepted the letter of resignation for the purpose of retirement from Mr. Jerry Kilmartin.
Motion Carried: 4 – 0

- 8.12 Upon the motion made by Mrs. Thomas and seconded by Mr. Smith, the members of the Board of Education approved the proposed addendum to employment agreement between Mr. Jerry Kilmartin and the Hartford Central School District.
Motion Carried: 4 – 0

10. Adjournment: Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education adjourned at 8:17pm.
Motion Carried: 4 – 0