

Hartford Central School District  
Board of Education Meeting

AGENDA

Date: October 17, 2022  
Time: 6:30pm  
Type: Regular Meeting  
Location: DL Room #1

---

Board Members Present: Mr. Phil Jessen, Mrs. Janine Thomas, Mr. Adam Fish, Mr. Ronald Smith, and Mrs. Ashley Happy

1. Meeting Call to Order

Mr. Jessen called the meeting to order at 6:30pm.

2. Public To Be Heard

2.1 None.

3. Construction Update: The district is pleased to welcome representatives from our architectural and construction management firm, CS Arch and Associates, to provide an update on the 2024 Capital Project.

4. Consent Agenda

Upon the motion made by Mrs. Happy and seconded by Mrs. Thomas, the Board of Education approved:

4.1 Minutes from the

4.1.1 Regular Board Meeting held on September 13, 2022;

4.1.2 Special Board of Education Meeting held on September 23, 2022;

4.2 The District's Financial Reports; and

4.3 The District's CSE/CPSE Recommendations.

Motion Carried: 5 – 0

5. Superintendent's Report

Mr. Cook discussed:

- Recognized "School Bus Safety Week" and thanked the Hartford CSD drivers for their hard work;
- Recognized the members of the Board of Education for "Board of Education Recognition Week";
- Briefly reviewed the internal audit and thanked Mrs. Howard and Mr. Kilmartin for their hard work;
- Reviewed the annual SPUD Run;
- Outlined additional safety steps the district is taking through Informacast;
- Discussed a state-wide meeting with NYSERDA; and
- Provided updates on the various construction projects.

6. Building Principals Reports

6.1 Secondary Report: Mrs. Shelley Dupuis (report enclosed):

- Sports Recognition;
- Academic/ Classroom News;
- Club News; and

- Upcoming Events.

6.2 Elementary Report: Mrs. Bethellen Mannix (report enclosed):

- Student Recognition;
- Classroom News;
- Donations; and
- Upcoming Events.

7. Old Business

7.1 None

8. New Business

8.1 Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, the Board of Education approved the personnel consent items as presented:

- 8.1.1 Appointed Mrs. Tammy Holcomb to the position of substitute cafeteria worker, effective September 23, 2022;
- 8.1.2 Appointed Mrs. Melissa LaCross to the position of substitute cafeteria worker, effective October 7, 2022;
- 8.1.3 Appointed Mrs. Sarah Duffy to the position of substitute cleaner, effective October 4, 2022;
- 8.1.4 Appointed Mrs. Karen Ward to the position of substitute cleaner, effective October 4, 2022;
- 8.1.5 Appointed Ms. Ann Mallison to the position of Teacher Aid, effective October 11, 2022;
- 8.1.6 Appointed Mr. Matt Greene to the position of Modified Boys' Basketball Coach for the 2022-2023 school year;
- 8.1.7 Appointed Mr. Ron Smith as a volunteer assistant coach for the modified Boys' Basketball team for the 2022-2023 school year.

Motion Carried: 5 – 0

8.2 Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, the Board of Education approved the proposed MOA with the Hartford Support Staff Association and authorize for the Superintendent to sign on behalf of the district.

Motion Carried: 5 – 0

8.3 Upon the motion made by Mrs. Thomas and seconded by Mr. Smith, the Board of Education approved the proposed merger continuation with the Fort Edward Union Free School District for baseball and softball, at all levels, for the spring 2023 season.

Motion Carried: 5 – 0

8.4 Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, the Board of Education:

- 8.4.1 Accepted the Independent Audit Report as presented; and
- 8.4.2 Approved the proposed Extra-Classroom Corrective Action Plan.

Motion Carried: 5 – 0

8.5 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved the district's revised APPR plan.

Motion Carried: 5 – 0

8.6 Upon the motion made by Mr. Fish and seconded by Mrs. Happy, the Board of Education approved the History Club's overnight field trip request to attend the New York Youth and Government event from November 20<sup>th</sup> through the 22<sup>nd</sup>.

8.7 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education identified the listed items as surplus property and authorized for their proper disposal.

8.8 Upon the motion made by Mr. Smith and seconded by Mr. Fish, the Board of Education accepted the listed items as district inventory.  
Motion Carried: 5 – 0

9. Executive Session: Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education adjourned to Executive Session at 7:28pm to discuss matters of personnel.

Motion Carried: 5 – 0

Upon the motion made by Mrs. Happy and seconded by Mr. Smith, the Board of Education returned to open session at 8:05pm.

Motion Carried: 5 – 0

10. Adjournment: Upon the motion made by Mr. Fish and seconded by Mrs. Thomas, the Board of Education adjourned at 8:06pm.

Motion Carried: 5 – 0