

Hartford Central School District
Board of Education Meeting

AGENDA

Date: October 20, 2020
Time: 7:00
Type: Regular Meeting
Location: Webex Video Conference

Board Members Present: Mr. Phil Jessen, Mr. Adam Fish, Mrs. Janine Thomas, Mr. Brian Getty and Mr. Ronald Smith

Others Present: Austin Crosier, Jennifer Lawrence, Amy Thomas, Andy Capone and Kerry Babson

1. Meeting Call to Order

- Mr. Getty called the meeting to order at 7:00pm.

2. Welcome / Public To Be Heard

- None at the time.

3. Consent Agenda

Upon the motion made by Mr. Jessen and seconded by Mrs. Thomas, approval was given to accept:

- 3.1 Minutes from the Regular Board of Education meeting held on September 14, 2020;
- 3.2 The District's Financial Reports; and
- 3.3 The CSE/CPSE Recommendations.

Motion Carried: 5 – 0

4. Superintendent's Report

Mr. Cook discussed:

- The current financial state;
- Progress on the building condition survey;
- The upcoming AASBA meeting;
- The Financial update (*20% reduction in Aid*);
- APPR changes; and
- Provided an update on COVID related items.

5. Department Supervisors and Building Principals Reports

5.1 Elementary Report: Mrs. Bethellen Mannix (report enclosed)

Mrs. Mannix discussed:

- Student Recognition;
- Classroom News; and
- Upcoming Events.

5.2 Secondary Report: Mrs. Shelley Dupuis (report enclosed)

Mrs. Dupuis discussed:

- General News;
- Academic News; and
- Upcoming Events.

6. Old Business

7. New Business

7.1 Upon the motion made by Mr. Jessen, and seconded by Mrs. Thomas, the Board of Education:

- 7.1.1 Placed Mrs. Jennifer Livingston on intermittent family medical leave effective September 23, 2020;
- 7.1.2 Appointed Mrs. Maureen Jones to the position of Part-time (*approximately 2.5 hours per day*) Bus Aide, effective October 5, 2020;
- 7.1.3 Revised the date of Mrs. Shinobu Baier's effective resignation to September 18, 2020;
- 7.1.4 Appointed Mr. George Marshal, who is provisionally certified in the Physics Science 7-12 Tenure Area, to replace Mrs. Shinobu Baier, effective September 14, 2020 and scheduled to terminate on June 30, 2020;
- 7.1.5 Appoint Mr. George Marshal as the District's Chemical Hygiene Officer for the 2020-2021 school year;
- 7.1.6 Appoint Mrs. Natalie Giblin to serve as a faculty mentor for the 2020-2021 school year;
- 7.1.7 Appoint Ms. Tricia Stewart and Mrs. Sarah Cawrse to serve as Co-Advisors for the yearbook for the 2020-2021 school year;
- 7.1.8 Appoint Mr. Michael MacDougall as the Senior Class Advisor for the 2020-2021 school year;
- 7.1.9 Appoint Mrs. Jennifer Livingston as the Junior Class Advisor for the 2020-2021 school year; and
- 7.1.10 Accept the letter of resignation from Ms. Madeline Vandervoort from the position of Instrumental Music Teacher, effective November 13, 2020.

Motion Carried: 5 – 0

7.2 Upon the motion made by Mr. Jessen, and seconded by Mrs. Thomas, the Board of Education approved the enclosed, proposed resolutions under the Department of Health guidelines for reopening.

Motion Carried: 5 – 0

7.3 Upon the motion made by Mr. Jessen, and seconded by Mrs. Thomas the Board of Education approved the enclosed, proposed agreement with Erie 1 BOCES and authorized the Superintendent to sign on behalf of the district.

Motion Carried: 5–0

- 7.4 Upon the motion made by Mr. Jessen, and seconded by Mrs. Thomas, the Board of Education identified the enclosed listed surplus property and authorized for their recommended method of disposal.
Motion Carried: 5 - 0
- 7.5 Upon the motion made by Mr. Jessen, and seconded by Mrs. Thomas, the Board of Education accepted the bid from William Knapp for \$1000 for the excised van (*VIN 1GNGN15TX71112136*).
Motion Carried: 5 - 0
- 7.6 Upon the motion made by Mr. Jessen, and seconded by Mrs. Thomas, the Board of Education adjusted the substitute rate of pay for the following positions:
7.6.1 Teacher Aide: \$12.50 per hour
7.6.2 Teacher Assistant: \$90 per day
7.6.3 Non-Certified Teacher: \$100 per day
7.6.4 Certified Teacher: \$115 per day
Motion Carried: 5 – 0
- 7.7 Upon the motion made by Mr. Jessen, and seconded by Mrs. Thomas, the Board of Education authorized the district to transfer \$20,000 from the General Fund into the Cafeteria Fund with the understanding that the General Fund will be replenished upon receipt of funds.
Motion Carried: 5 – 0
- 7.8 Upon the motion made by Mr. Jessen, and seconded by Mrs. Thomas, the Board of Education approved merger continuation with the Fort Edward Union School District for baseball and softball, at all levels; pending a spring 2021 season.
Motion Carried: 5 – 0
- 7.9 Upon the motion made by Mr. Jessen, and seconded by Mrs. Thomas, the Board of Education accepted the Independent Auditor Report as presented.
Motion Carried: 5 – 0
- 7.10 Upon the motion made by Mr. Jessen, and seconded by Mrs. Thomas, the Board of Education approved the district’s corrective action plan for the 2019-2020 extra-classroom audit.
Motion Carried: 5 – 0
- 7.11 Upon the motion made by Mr. Jessen, and seconded by Mrs. Thomas, the Board of Education
7.11.1 Approved, on the first reading and waiving the second reading as allowed by the Board of Education policy, the revisions to policy number 5676;
and
7.11.2 Approved the revised Parents Bill of Rights.
Motion Carried: 5 – 0

- 7.12 Upon the motion made by Mr. Jessen, and seconded by Mrs. Thomas, the Board of Education approved the enclosed Mountain Medical agreement and authorized for the Superintendent to sign on behalf of the district
Motion Carried: 5 – 0
- 7.13 Upon the motion made by Mr. Jessen, and seconded by Mrs. Thomas, the Board of Education accepted Mrs. Ruth Clark’s notice of retirement with gratitude for her years of service, effective November 20, 2020.
Motion Carried: 5 – 0
- 8.0 Executive Session: Upon the motion made by Mr. Jessen, and seconded by Mrs. Thomas, the Board of Education adjourned to Executive Session at 7:36p.m to discuss matters of personnel.
Motion Carried: 5 – 0
- Upon the motion made by Mr. Jessen, and seconded by Mrs. Thomas, the Board of Education returned to open session at 8:15pm.
Motion Carried: 5 – 0
- 9.0 Adjournment: Upon the motion made by Mr. Jessen, and seconded by Mr. Thomas, the Board of Education adjourned at 8:16p.m.
Motion Carried: 5 – 0