

**Hartford Central School**  
**P.O. Box 79**  
**Hartford, New York 12838**

**CLAIM FORM**

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**Name of Vendor:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

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Date	Description	Amount	Total
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**Budget Code:** \_\_\_\_\_

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This is to certify that the work, labor, services, material and/or supplies charged to the above account or claim and include in the same, amount to \$\_\_\_\_\_, and have been actually performed, furnished and/or delivered to the Board of Education, Hartford, NY, that said claim is just, due and unpaid and that there are no offsets against the same; that the items and specifications therein are correct; that the sums charged are reasonable and just; that no payment has been made on account thereof, except as included or referred to in such account or claim.

\_\_\_\_\_  
**Signature of Vendor**

\_\_\_\_\_  
**Superintendent or Approval Authority**

\_\_\_\_\_  
**Date**