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PO Box 79 Hartford, New York 12838 518-632-5222 www.hartfordcsd.org



"Hartford Central School, a community of educators, students, parents, and friends, dedicates itself to developing citizens who are productive and compassionate, and who, through their creativity and responsibility, will be assets to the greater community."

Andrew Cook
Superintendent
632-5931

Shelley Dupuis Middle School/ High School Principal 632-5923

Bethellen Mannix Elementary Principal/ Special Education Chairperson 632-5222

Joann Searles
District Treasurer
632-5931

January 20, 2021

To All Parents / Guardians:

I am writing to inform you that we have been made aware of a positive COVID-19 case in the district.

As a result of the positive case, in order to properly conduct our contact-tracing requirement with the Department of Health, the district will be implementing our 24-Hour pause strategy and the entire district will be remote on Thursday, January 21st.

Please note the following details regarding our remote instruction plan for January 21st:

- Elementary students (grades UPK 5) should complete their day 1 packets;
- Middle/High School students (*grades 6-12*) should follow their remote schedule for the day;
- Students who attend a full-day out-of-district placement will still be transported to their specific programs; and
- Students who have signed up to receive a daily meal delivery will still have a lunch delivered.

If, as part of our contact tracing, your child is deemed to be a contact of a positive, you will receive a call from the district tomorrow with additional information.

If during this initial PAUSE you have any questions, please feel free to contact the district.

Thank you for your continued support and patience as we work through this difficult time together.

Sincerely,

Andrew Cook Superintendent

Hartford Central School District