

## HARTFORD CENTRAL SCHOOL DISTRICT



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### Student Transportation Expectations

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The school bus is an extension of the classroom and every effort is made by the District to ensure a safe and convenient mode of transportation for students. The exercise of caution, consideration for others, and proper conduct by each student is essential to ensure the safety of all passengers.

To ensure the safety of all passengers and to avoid distracting the bus driver, it is essential for students to behave appropriately while riding on the school bus. Students are expected to conduct themselves in a manner consistent with established standards for classroom behavior as outlined in the District's Code of Conduct.

#### Transportation Rules

1. In order to maintain the established schedule, drivers cannot wait for students. Students should be ready and on time for boarding the bus each morning.
2. Students will wait until the bus comes to a full stop before entering the roadway to board the bus or before leaving their seat to get off the bus.
3. Students should use extreme caution when getting on or off the bus. When crossing the highway, wait for the driver to signal to do so and cross 10 feet in front of the bus.
4. Students will take a seat upon boarding a bus and remain seated at all times while the bus is in motion.
5. Students are to keep all extremities inside of the bus at all times.
6. The use of drugs, alcohol, smoking, the use of tobacco, or any illegal substance by students on the bus is strictly prohibited at all times. Eating of food, drinking of beverages, and taking medication is not permitted on the bus.
7. Students will refrain from shouting, yelling, or creating other loud noises which can be distracting to the driver. Conversations should be conducted using "indoor voices."
8. Buses must be kept clean at all times. Each student has the duty, and responsibility, to see that he or she does not litter.
9. Students shall remain on the bus until it arrives at school or at the designated drop-off location. Drivers will not let students off upon request unless a pass is obtained from the Main Office.
10. Students are not permitted to engage in telephone calls, take photos, or record videos while on the bus. Music may be listened to, but only with the use of headphones.
11. The school bus driver is completely in charge when transporting students. All instructions given shall be followed and students should cooperate with the driver in any way they can.

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These rules are made for the safety and benefit of all students. Unfortunately, there may be a time when a student does not abide by the rules. In the event of violations, the following disciplinary steps have been established:

- Verbal Warning by the Bus Driver;
- Written referral to the School Principal for possible disciplinary action;
- Parent conference with School Principal in order to determine eligibility for continued transportation;
- School Authorities may remove a student from bus privileges at any time if the offense is serious enough to warrant such an action, regardless of the number of violations.