

Elementary Principal – Bethellen Mannix
Middle/High School Principal – Brian George

HARTFORD CENTRAL SCHOOL DISTRICT
Hartford, New York

Minutes of Regular Board of Education Meeting September 16, 2013

Board Members Present – Mr. Brian Getty, President Mrs. Janine Thomas, Vice-President Mr. Philip Jessen, Mr. Adam Fish and Mr. Ronald Smith

Board Members Absent – none

Guests – Sean Farley, Russell Wade, Jen Lawrence, Tricia Stewart, Jessica Lourie and students from Mr. Farley’s history class.

1. Call to Order and Pledge of Allegiance
 - President, Board of Education: Mr. Getty at 7:03 pm
2. Prayer
 - Mr. Getty
3. Presentation
 - 3.1 Distance Learning – After the opening Mr. Cook invited everyone to meet in the DL room for a demonstration. Ms. Lourie and Ms. McGuirk were the demonstrators; they explained how the classes were conducted. Questions were asked from the audience. Demonstration lasted 25 minutes.
4. Welcome
 - 4.1 Public to be Heard
5. Review and Approval of Minutes
 - 5.1 Minutes from the Regular Meeting of the Board of Education held on August 19, 2013 – The Board of Education approved the minutes from the August 19, 2013 Regular Meeting of the Board of Education. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0.
6. Review and Approval of the District’s Financial Reports
 - 6.1 Treasurer’s Report
 - 6.2 Warrants
 - 6.3 Cafeteria Report

The Board of Education approved the financial reports as presented. Motion made by Mrs. Thomas and seconded by Mr. Jessen. Approved 5-0.

 - 6.4 Budget Status (*Informational only, no action required*)
7. Superintendent’s Report – First Day: The first school of school went very smoothly. I would like to thank Mr. George, Mrs. Mannix, and our entire faculty for their patience with all of our students on the first day. In particular, I would like to thank the custodial staff for all their hard work prepping the building for the first day. The facility looks excellent and their hard work is appreciated. Distance Learning: The DL room is up and running. Despite a couple of small glitches, everything is going well. We are currently hosting two courses and receiving two courses as well. Additional Aid: I received a notice from the State Education Department last week indicating that a “grant-in-aid” for \$25,000 has been apportioned to Hartford for the purposes of “General Purposes.” Legal Representation: The District’s attorney, Monica Duffy, has formally informed the District that she is taking a new position as the “Chief Attorney for the Committee of Professional Standards” and her last day with her current firm will be September 20th. As a result, Mrs. Searles has made contact with the other area schools to ascertain who their legal council is. From her research, I have forwarded RFPs to: Bartlett, Pontiff, Stewart, and Rhodes; Whiteman, Osterman, and Hanna; Girvan and Ferlazzo; Harris Beach; and Jordan and Kelly. The RFPs are due back to the District by the close of business on September 19th and the BOE will need to have a special meeting the following week to appoint one of the firms. Enrollment: 2013:485; 2012: 472; 2011: 489; 2010: 510. “Stand Up for Upstate Schools”: On October 22nd, Queensbury will be hosting Rick Timbs, an advocate for realigning the financial distribution of state aide for schools. It is recommended that each district send a representative, including any community members, to help show support. If you are interested in attending, please let me know. The first Adirondack Area School Boards association meeting is scheduled for September 26th. If you are interested in attending, please let me know and I can make the arrangements.
8. Building Principals and Department Supervisor Reports

8.7 Transportation Report: Mr. Rogers – The Transportation Dept has been busy since the end of last school year getting the fleet ready for 2013/2014. All busses were cleaned inside and out, we had a lot of seat covers to replace due to rips or holes in the cover. The underside of the buses were cleaned to remove any salt and debris from the winter then sprayed with Carwell rust protection yearly process. Two buses went for bodywork needed to keep in good shape for D.O.T. Two of the vans also needed bodywork to clean up rust issues before a failure at inspection time. This is only a few things, the summer gives us time to work on things without time constraints to keep bus ready for its run. The start of the new school year is going well things are settling down with the approximately 40 new students to schedule and get on the bus runs. Currently, there are ten regular, three parallel, and two special runs. This is a reduction of one parallel run from last year. The new van is now in service, the bus is not expected until November. We are running with one spare bus presently since bus 63 is not useable without costly repairs. This has necessitated us to borrow a bus from Argyle. This works well for both of us, helping each other share resources when possible. We continue to maintain our fleet to keep it safe and reliable transportation for our students. Our pass/fail rate remains 90% or above and we work hard to keep it that way.

8.8 Secondary Report: Mr. George – High School Enrollment - 262 Students; Fall Sports: Canceled JV Soccer Program for 2013-2014 School Year; Salem, Warrensburg, Fort Ann just to name a few, have also dropped sports programs. Mr. Capone working to schedule more games for the Modified Team. Summer School - 9 students attended; 7 out of 9 passed their classes and earned credit; Had 7 students re-take Regents exam-2 passed and earned credit; Distance Learning-Up and Running; Currently offering 4 classes; English 101 – 7 HCS students 3 Fort Ann Students - 10 Total; Pre-calculus - 9 HCS students 11 Fort Ann Students - 20 Total; Nanotechnology - 5 HCS students enrolled and we are receiving from Argyle; Health - 2 HCS students receiving from Fort Ann; AP Classes-US History - 9 students enrolled; Chronicle Article -Will be featuring a male and female student athlete from Hartford in their paper; Criteria: Must be a senior, Must play at least 1 varsity sport, Must be in good academic standing, Must participate in extra-curricular Activities; The Granville Sentinel - Looking to increase Sports coverage for HCS. Tyler King - Will be working with Jamie Thomas and the Granville Sentinel. Tyler will be following our soccer and volleyball teams, he will be traveling with the teams, taking action photos and writing an article on the games. His articles will be published in that weeks Granville Sentinel. FFA-Busy Summer; *Each Monday night during the summer, the Dairy Judging team met at the school for instruction and then visited a different farm for practice.; *The Dairy Judging Team attended the NYS Fair August 28 & 29 to compete in the NYS FFA Contest and placed 7th.; *21 members of the Hartford FFA attended Camp Oswegatchie, the NYS FFA Camp, in Croghan, NY from July 23rd through the 28th.; *The Hartford FFA was responsible for the FFA Farmland at the Washington County Fair on Tuesday afternoon and Thursday morning.; *The Hartford FFA coordinated and ran the Youth Farmer Olympics at the Washington County Fair on Thursday evening. Over 66 young people between the ages of 8 and 15 participated in the event and more than 10 FFA members and parents helped successfully run the event.; Upcoming Dates: October 3rd: Open House (Pre-K – 12) 5:30-7:00pm; October 4th: Superintendent’s Half Day Conference (11:30 dismissal K-12) **Note: Afternoon; Pre-K will be in session; October 4th: FFA Chicken BBQ; October 13th: Car Show; October 22nd & 23rd: School Pictures; November 15th: 6th Grade Pig Roast; November 22nd: Parent-Teacher Conferences (11:30 dismissal K-8); November 25th: Parent-Teacher Conferences (11:30 dismissal K-8); **Evening conferences until 6:00; November 26th: Parent-Teacher Conferences (11:30 dismissal K-8)

8.9 Elementary Report: Mrs. Mannix – Opening of School: Very smooth, Diligently working to provide interventions to our students (significant increase in numbers due to state testing scores – 60 students for ELA K-5); Thank you for purchasing programs to teach and streamline record keeping; Kindergarten Orientation: August 28th from 6-7pm; Thank you to staff: Kristy, Wendy, Melissa Howard, Linda Breault, Janet, Melanie, Misty, Donna Cater, Gayle Smith, Jen Livingston (PTA); Pre-K Meet and Greet: August 27th from 9-10:30am; Majority attended; Looking at insects on their way to the classroom; School Supplies Donated by: Pioneers organization, Margaret Didas, Mary Stewart, Sarah Warner, Doc Blanchard, Jane Gibson, Washington County Community Action Angels; Student Recognition: Amelia Parker and Marissa Jones donated approximately 9” of their hair to Locks of Love; Cody Baker placed 2nd in Pedal Tractor Pulls at Washington County Fair (120lbs.); Mason Forbes placed 3rd in the above event; Upcoming Events: Tomorrow: Phil Jackson is bringing his hot air balloon for a demonstration; October 3rd: Open House 5:30-7:00; Literacy Specialists interviews Tuesday and Wednesday

9. Old Business

9.7 Revision of Transportation Policy #710 – *Second Reading*: The revised policy reflects the decision of the Board of Education and administration to charge organizations for costs associated with transportation for extra-curricular activities. – The Board of Education approved the revised Transportation Policy #710. Upon approval, the policy will immediately go into effect. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0.

10. New Business

- 10.7 CPSE/CSE/504 Recommendations – The Board of Education accepted the recommendations of the CPSE/CSE Committee. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 5-0.
- 10.8 Faculty Mentor: As a new teacher in the District, Mrs. Keefe is provided the opportunity for a faculty mentor. Mrs. Mannix has submitted a recommendation that Ms. Susan Brown serve as the faculty mentor for Mrs. Karen Keefe for the 2013-2014 school year. – The Board of Education appointed Ms. Susan Brown as the faculty mentor for Mrs. Karen Keefe for the 2013-2014 school year. Per the contract of agreement with the Hartford Faculty Association, Ms. Brown will be paid a stipend of \$1,700. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0.
- 10.9 Superintendent’s Goals: Included within the Board of Education packet is a copy of the proposed goals for Mr. Cook for the 2013-2014 year. – The Board of Education approved the proposed goals for the Superintendent of Schools. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0.
- 10.10 Faculty Resignation from Tanager Voices: Mrs. Cosh has forwarded a letter of resignation from her position as co-Advisor for Tanager Voices. – The Board of Education accepted Mrs. Cosh’s resignation from the position of co-Advisor for Tanager Voices. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 5-0.
- 10.11 Faculty Appointment of co-Advisor for Tanager Voices: Ms. Barbara Miner has submitted a letter of interest for the now vacant position of co-Advisor for Tanager Voices. – The Board of Education appointed Ms. Barbara Miner as the co-Advisor for Tanager Voices. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0.
- 10.12 Overnight Field Trip Request: Ms. Stewart has submitted the required paperwork requesting an overnight field trip for the National FFA Convention (October 27th through November 3rd). – Mr. Fish asked if the cost prohibited any student from attending. Ms. Stewart said that if it did the FFA Club finds a way to have funds available. The Board of Education approved the FFA field trip request contingent upon the compliance with all Board of Education policies and procedures related to overnight fieldtrips. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0.
- 10.13 Surplus Property: Mrs. Abraham has provided a list of outdated and/or damaged technology related items that she is requesting for e-cycling through WSWHE BOCES. – The Board of Education designated the identified items as surplus property and authorizes their proper disposal (e-cycling). Motion made by Mrs. Thomas and seconded by Mr. Jessen. Approved 5-0.
- 10.14 Surplus Property: Mr. Rogers has submitted a recommendation that the Board of Education declare the 2005 Chrysler Van as surplus property. – The Board of Education designated the 2005 Chrysler Van as surplus property and authorizes the District to put the van out to bid. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 5-0.
- 10.15 Appointment of a Volunteer Assistant Coach: Coach Sutliff has submitted a letter requesting that Matt Watson be appointed as a Volunteer Assistant Coach for the boys’ soccer and basketball programs during the 2013-2014 school year. – The Board of Education appointed Matt Watson as a Volunteer Assistant Coach for the boys’ soccer and basketball programs for the 2013-2014 school year (*appointment is contingent upon the successful completion of the required CPR and First Aid courses*). Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0.
- 11.0 Executive Session – Recommend the Board of Education adjourn at 8:25 pm to Executive Session to discuss matters of personnel. Motion made by Mrs. Thomas and seconded by Mr. Jessen. Approved 5-0
- 12.0 Adjournment – 9:28 pm motion by Mr. Jessen and second by Mr. Fish to return to open session. No further action would be taken by the Board of Education Board adjourned at 9:29 pm on a motion from Mr. Jessen and seconded by Mr. Fish. Approved 5-0

Respectfully submitted,

Marjorie M. Durling
District Clerk