

Elementary Principal – Bethellen Mannix
Interim Middle/High School Principal – James Polunci

HARTFORD CENTRAL SCHOOL DISTRICT
Hartford, New York

Minutes of Special Board of Education Meeting April 15, 2013

Board Members Present – Mrs. Janine Thomas, Vice-President Mr. Philip Jessen, Mrs. Beth Steves and Mr. Adam Fish

Board Members Absent – Mr. Brian Getty, President

Guests – Sean Farley, Mercedes Yole, Jaime Thomas, Ron Smith, Jessica Lourie, Tricia Stewart, Candace Combs, Scott Brown, Brenda Phillips, Bonnie Naumann, Melissa Hemsing, Amber Lynch, Misty Smith, Russell Wade, Charlene Euber, Britnee Euber, Patricia Fioretti, Lori Flemming, Raegan Thorp, Sandra Rubin, Traver Bates, Theresa Fioretti, Jennifer Lawrence

1. Call to Order and Pledge of Allegiance
Mrs. Thomas, Board of Education Vice-President at 7 pm
2. Prayer
Mr. Jessen
3. Welcome
 - 3.1. Student Recognition
Each year, the Capital Region Business and Education Partnership Scholars' Recognition program honors outstanding scholastic achievement by a member of the graduating class within the public, private, parochial, and BOCES secondary schools in Capital Region. The recipient is chosen by their schools on the basis of scholarship, leadership, and service to their schools and communities. This year, we are privileged to honor Rachel Liebig.
 - 3.2. Public to be Heard
Mrs. Combs would like to see the Budget Hearing date put on the web site. Mrs. Charlene Euber and a group of mother's of girls who belong to the Youth Commission Cheerleader team came to the board with a request to reinstate the JV Cheerleader team. There was a long discussion regarding rules and regulations to having a cheerleader team. The group of mothers said that they would be willing to have fundraisers to fund the team. Mr. Fish wanted to know if the number of participating children from the YC hold steady when they get to the MS/HS ages. The answer was that the numbers do go down. Mr. Fish also wanted to thank the YC for taking care of the lower ball fields. Mr. Sean Farley also presented the YC with a \$200 donation from the Hartford Facility Association.
4. Review and Approval of Minutes
Minutes from the Regular Board of Education Meeting held on March 18, 2013. The Board of Education approved the minutes from the March 18, 2013, Regular Board of Education Meeting. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0
5. Review and Approval of the District's Financial Reports
 - 5.1. Treasurer's Report
 - 5.2. Warrants
 - 5.3. Cafeteria Report
 - 5.4. Budget Status – The Board of Education approved the financial reports. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0
 - 5.5. Budget Transfers – The Board of Education approved the recommended budget line transfers. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0. (Mrs. Combs wanted to where the money for the Interim Principal salary will come from and how much he made. The answer was that it was being taken from several different places and the amount was \$375 a day)
6. Superintendent's Report
 - 6.1. Reorganizational Meeting – July 2013 Reorganizational Meeting: Per NYS Law, we have to hold our reorganizational meeting within the first fifteen days of July. Currently, we are scheduled to meet on July 15th. Should we keep the date or move the meeting up one week? *If we would like to move the meeting, it can be an action item for the May BOE meeting.*

- 6.2 BOCES Board Election and Administrative Budget Vote – April 22, 2013. Mr. Getty, Mr. Fish, and Mr. Jessen had the privilege of viewing the budget presentation last week and having dinner with the prospective BOE members; provided by the culinary students at SAEC. *I am proud to report that Mr. Fish did eat his vegetables!*
- 6.3 The Adirondack Area School Boards Community Service Dinner is scheduled for May 9th. – Reservations are due April 26th. Please let Mrs. Durling know if you would like to attend and help celebrate the achievements Sarah Godnick.
- 6.4 Included within your packet is a proposed resolution from the NYSUT on the overreliance on standardized tests. If this is something that the BOE would like to support, please review and let me know.
- 6.5 Real Property Tax Refund – Also included is a copy of the court proceedings for a real property tax refund
- 6.6 2005-2006 Aid Revisions – We received a letter from the state education department indicating that they owe the district \$2,690 from the 2005-2006 school year and will provide the money “when available.”
- 6.7 BOCES Technology – Tomorrow afternoon, Mrs. Abraham, Mrs. Searles, our BOCES technicians and I will be meeting with the technology coordinators from BOCES to conduct an audit of our current system. Currently, we are purchasing technology through a number of different vendors and BOCES will be providing a cost analysis review and audit for our current needs.
- 6.8 Included is a copy of a letter from Senator Little, who is trying to eliminate the Gap Elimination Adjustment, reduce the income wealth ratio, and ensure that the High Tax Aid be would restored.
- 6.9 Letter from Mrs. Hyatt, Minister/Alternate Representative for the Permanent Mission of Jamaica to the Organization of American States. Included is a copy of a letter from the Mrs. Julia Hyatt, the Minister/Alternate Representative for the Permanent Mission of Jamaica to the Organization of American States expressing gratitude for our LAS Class visit.
7. Building Principals and Department Supervisor Reports
- 7.1. Elementary Report – Mrs. Mannix – Bus Riders, Citizens of the Month, Chronicle Entries, Teacher Recognition: Amy Thomas was selected as TCT Federal Credit Union and Adirondack Broadcasting Teacher of the Week (week of March 18th), State Testing: “Tools for Tanagers” skills days with construction attire to help “build” success and “Dress for Success” days, Classroom news: Amy Thomas’ class wrote thank you letters to “Gram Thomas” for buying a book for each of Amy’s students, Important Dates: will be listed in Newsletter and in the next edition of the “Hartford Star”; Kindergarten Round-up – May 20th, Pre-K registration has started, Grandparents’ Breakfast – May 24th; School News: Movie Night sponsored by PTA on March 28th about 50 people attended.
- 7.2. Secondary Report – Mr. Polunci – March 27th Cap Day raised \$158 for March of Dimes, March 6th – Mrs. Burch’s class Breakfast, April 2-4 Sr. Class Trip to New York City, April 16th Strive For 5 Award will have pizza, awards and activities, April 26th Pre-Prom Crash drill will be at the Fire House and will be held with Fort Ann School, May 1-4 will be FFA conference.
- 7.3. Cafeteria – Mrs. Howe – Mr. Fish asked to have Mrs. Howe come back next month to give her report.
8. Old Business – There is no old business to conduct
9. New Business
- 9.1. CPSE/CSE Recommendations: There are several recommendations for the Board’s consideration. As is required, should there be any questions or concerns about a recommendation, the item or items should be tabled for discussion in Executive Session. The Board of Education accepted the recommendations of the CPSE/CSE Committee. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0.
- 9.2. Authorization of Budget Propositions: As part of the budget vote in May, the Board of Education is submitting two additional propositions for voter consideration. Proposition I is for the purchase of a 66-passanger bus, not to exceed \$112,000. Proposition II is for the purchase of a 7-passanger van, not to exceed \$22,500. The Board of Education authorized Proposition I and Proposition II for voter consideration during the annual budget vote, held on May 21, 2013. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0. Voice Vote – Mr. Fish – Yea, Mr. Jessen – Yea, Mrs. Steves – Yea, Mrs. Thomas – Yea.
- 9.3. Approval of Poll Clerks: Each year, the District must select community members to serve as poll clerks during the annual budget vote. The Board of Education approved: Becky Arlen, Ginny Robins, Donna

Burch, Karen Harrington, Diane Mercure, and Marjorie Durling as the poll clerks for the 2013 budget vote. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0.

- 9.4. Faculty Retirement: Mrs. Brenda Phillips has informed the District that she intends to retire at the close of the 2012-2013 school year. The Board of Education accepted Mrs. Phillips notice of retirement. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0.
- 9.5. Surplus Property: During the Spring Recess, Ms. Lourie discovered a number of items that are out-dated and beyond the curriculum for our current Home and Career courses. The Board of Education designated the items listed by Ms. Lourie as surplus property so as to be properly disposed. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0.
- 9.6. Memorandum of Agreement with the Hartford Teachers Association. The Board of Education accepted the proposed Memorandum of Agreement with the Hartford Teachers Association. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0.
- 9.7. Increase of the 2012-2013 Budget: As part of the District's participation in the CASDA regionalization study with the other school districts within Washington County, we have been exploring the integration of Distance Learning. The Board of Education authorized an increase of \$75,000 to the 2012-2013 budget for the purposes of establishing a Distance Learning classroom. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0.
- 9.8. Transportation Request: The American Legion Post 233 is seeking permission for the District to provide a bus, and a driver, to transport the boys from Warren, Washington, and Essex County who were selected to attend the annual Boy's State Conference held in Morrisville, NY. *The District has approved this arrangement the past two years and the American Legion will pay all associated costs with the request, including the driver's pay and mileage.* The Board of Education approved the request from the American Legion Post 233. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0.
- 9.9. Transportation Request: The District has received three requests for transportation to the Truthville Christian Academy for the 2013-2014 school year. The Board of Education approved the requests from Marguerite Cosey (Lucas Bannon), Helena Croff-Clairmont (R. Grace Clairmont) and Karl and Rebecca Sesselman (Amber McQuain) for transportation to the Truthville Christian Academy and Ms. Roberta LaBrum (Dakota Clippinger) for transportation to Seventh Day Christian School for the 2013-2014 school year. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0.
- 9.10. Overnight Field Trip Request: The F.F.A. has submitted a request for an overnight field trip to Camp Oswegatchie for July 21st through the 26th. The Board of Education approved the F.F.A. field trip request contingent upon compliance with all Board of Education policies and procedures related to overnight fieldtrips. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0.
- 9.11. Overnight Field Trip Request: The Key Club is requesting an overnight field trip to Greenwich in order to participate and assist with the Relay for Life event scheduled for May 31st through June 1st. The Board of Education approved the Key Club field trip request contingent upon compliance with all Board of Education policies and procedures related to overnight fieldtrips. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0.
- 10.0. Executive Session – Recommend the Board of Education adjourn at 8:20 pm to Executive Session to discuss matters of personnel. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0
- 11.0. Adjournment – 9:10 pm motion by Mr. Jessen and second by Mrs. Steves to return to open session. Approved 4-0. Mrs. Thomas indicated the Board of Education discussed matters of personnel. No further action would be taken by the Board of Education Board adjourned at 9:11 pm on a motion from Mr. Jessen and seconded by Mrs. Steves. Approved 4-0

Respectfully submitted,

Marjorie M. Durling
District Clerk