

Superintendent – Thomas W. Abraham
Elementary Principal – Bethellen Mannix
High School Principal – Andrew Cook

HARTFORD CENTRAL SCHOOL DISTRICT
Hartford, New York

Minutes of Regular Board of Education Meeting June 20, 2011

Board Members Present: – Mr. Brian Getty, President, Vice-President Mrs. Janine Thomas, Mrs. Beth Steves, Mr. Philip Jessen and Mr. Adam Fish

Board Members Absent: – none

Guests: – Sean Farley, Ron Smith, Russell Wade, Mrs. Tripp, Ken Whitney and Mr. and Mrs. Haff

1.0 Call to Order – Mr. Brian Getty, Board of Education President at 7:00 PM

2.0 Prayer – Mrs. Thomas – followed by the Pledge of Allegiance

3.0 Welcome – Mr. Getty

***3.1 Student Recognition** – I am pleased to announce this year’s Valedictorian and Salutatorian for the Class of 2011. The Valedictorian for the Class of 2011 is **Kalissa Haff** and the Salutatorian is **Zackary Tripp**.

3.2 Public to be Heard – Mr. Haff talked about the fields – regarding the fact that the Youth Commission has dropped interest in the project but the Town of Hartford was picking up the project. Things needed to be worked out between both the school and the town so that it was in the best interest for everyone. Mr. Jessen presented a check for \$500 to the Sr. Class of 2012 from the Spud Run donated from Stewart’s Shops.

4.0 Review and Approval of Minutes

***4.1 Minutes from the May 16, 2011 Regular Board of Education Meeting** – The Board of Education approved the minutes from the May 16, 2011 Board of Education Meeting. Motion made by Mrs. Thomas and seconded by Mr. Jessen. Approved 5-0

5.0 Review and Approval of Financial Reports

***5.1 Treasurer’s Report**

***5.2 Warrants**

***5.3 Cafeteria Report** - The Board of Education approved the financial reports. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 5-0

6.0 Superintendent’s Report

***6.1 Results of the May 17, 2011 Budget Vote and Board of Education** - As the board is aware, the 2011-12 School Budget passed as did the transportation proposition. Mr. Getty won re-election to a five-year seat to the Board of Education. During the New Business portion of this meeting the board will be asked to officially certify the vote results.

***6.2 Information Packet** – There are a number of items this month for your review.

Item #1 – Legal Notes for Education

Item #2 – Assembly Bill on Tax Cap – Assembly Majority Leader Silver has submitted a bill regarding the 2% Property Tax Cap. His bill has some significant differences from the Senate version: (a) excludes the retirement system costs from the ultimate calculation for the cap, (b) includes a sunset clause linked to rent control issue for NY City.

Item #3 – NYSCOSS Analysis of Tax Cap Proposals

Item #4 – New York Times Opinion on Tax Cap

Item #5 – Board of Regents Cost Cutting Proposals – The Board of Regents in an attempt to bring their testing bureau into financial balance

Item #6 – Elimination of the Safety Net – For the past several years students with disabilities were allowed to take Regent Competency Tests in lieu of Regent Exams in order to qualify for a school diploma. This option is eliminated for all students entering 9th Grade in September 2011.

Item #7 – Changes to Graduation Rate Reporting – The State Education Department will be changing the way in which they report graduation rates by including the number of students that received a grade of 75 or less on the ELA Regent Exam and the Algebra Exam (given in 9th Grade). The breakdown will also indicate the percentage of students receiving a grade of 80 or above.

The change in this reporting is due to the belief that students who receive a 75 or less are “not college ready”. Apparently, this is in response to college complaints they have to provide remedial services to more students than in the past. They don’t want to apparently admit they are accepting students now that they would not have accepted in the past, thus requiring more remediation.

Item #8 – Commissioner’s Decisions – No Decisions by the Commissioner since April.

6.3 Board of Education Questions, Comments, and/or Concerns

7.0 Principals’ Reports

7.1 Secondary Report – Mr. Cook – We are currently in the middle of Regents Exam testing. Sunday, June 19th was the baccalaureate ceremony. I would like to thank the Hartford Council of Churches and specifically Nancy Armstrong and Chris Jones for putting together this wonderful event for our graduating seniors. Friday, June 24th - graduation ceremony at 7:00p.m. Saturday, May 20th was our Jr./Sr. Prom. I would like to thank our faculty chaperones: Mrs. Giblin, Ms. Stewart, Mrs. Petteys, Mrs. Reynolds, Mr. and Mrs. Abraham, Mrs. Durling, Ms. Bean for all their help, I would also like to thank our parents who organized the first-ever post-prom party, specifically, Brian and Denise Petteys, Kathy Spear, Mr. and Mrs. Farley, Nancy and Mickey Brayman, Chuck and Kim Petit, Jesse De La Cruz, and Lori Mercure. These were wonderful events for our students! June 3rd was the 3rd quarter's principal's select lunch where I honored over 35 students with BBQ lunch. The MS/HS awards assembly was Monday, June 13th. This year we presented over 200 awards. Also, that afternoon we held our second annual MS field-day. I would like to thank the entire MS staff for all their help and in particular Mrs. Burch who has taken on a leadership role in this event - Mrs. Burch wanted me to mention that the 6th grade won the Tug-of-War Contest. Congratulations to Mrs. Burch on being selected as a 2011 Educator of Excellence by the New York State English Council. June 2nd was the annual FFA Banquet. I would like to thank Ms. Stewart for all of her hard work in organizing the event and congratulate all the students who received scholarships. June 8th was the Spring Sports Dessert Reception. I would like to once again congratulate all of our spring sport athletes and recognize Coach Capone for all of his help organizing and setting up for this event. June 9th was the music department's "Broadway Memories" concert. I would like to recognize Mrs. Dougher who did an incredible job organizing this event. 9 classes were visited and read to by Dairy Ambassadors/Dairy Alternate in honor of Dairy Month during June. Over the past 4 years I have had the pleasure of working very closely with Charlene Whitney. Her dedication to the students of Hartford has been amazing and I have truly valued her input, advice, and work ethic. Although the retirement dinner was this past weekend, I wanted to again publically thank her for all her years of service and commitment to the Hartford Central School District. One final note: I just want to publicly thank the members of the faculty and staff for all their hard work this year.

7.2 Elementary Report – Mrs. Mannix – elementary Award ceremony – June 14th; Fifth grade moving up today; 4th grade science exams, all 3's (9) and 4's (19); Community Action Angels gave 2 plaques; Intramural review – Mike MacDougall – Intramurals is an after school program offered to boys and girls in grades 4-6. Each marking period a three-week session is offered including a variety of sports/activities. A total of 32 students participated this year with 18 students participating in all four sessions. Some of the students' favorite activities included a 3-on-3 basketball tournament, softball, Frisbee golf and flag football game played in the snow at the beginning of March. The 3rd grade research projects were displayed. The Chronicle News featured 4 students; June 10th QuadrATOMIC Saxophone Quartet played, organized by Ryan Nerp; the summer issue of *The Hartford Star* is out. Roxanne Peck's work Program Gathering. Members of the Hartford Central School's work program planned and held the first ever Work Program Gathering on June 7th in the classroom of Roxanne Peck, Work Program Coordinator and Special Education teacher. The students made invitations, extended invitations, planned and prepared a nice array of refreshments for their guests; consisting of parents, staff (job coaches and bus driver), administrators, and employers. A pleasant afternoon was spent sharing the successes as well as some of the challenges of our community based work program. Participating employers for the 2010-2011 school year: Hollister's Woodworks - John Steves, owner; AJ's Restaurant-Tina Wilson, manager; Bardin's Tire Service - Mark

Bardin, owner; Holbrook's Adult Home - Judy Holbrook, owner; Price Chopper- Bob Casagrande, produce manager; Renee Raul, bakery manager; Hartford Central - Melanie Howe, cafeteria manager; Kristy Genevick, kindergarten teacher; Being that there are a limited number of neighboring schools who have a program such as ours, Hartford Central is in the fortunate situation of having the continued support of this program by the administration so that our students can learn and internalize valuable job habits in real life situations. Third Grad Research Project, Mrs. Mobley's class – Teams researched aspects of culture for three Asian countries: Japan, China and India. Research included text and Internet sources. They created presentations to share with classmates. The Kindergarten classes had fun with 'Flat Stanley'. Six Field Trips were paid for by the Hartford PTA: Eastman Farm and Moreau State Park for the Kindergarten class, Eastman Farm and Saratoga Children's Museum for the 1st grade, Pember Museum for the 2nd grade, Lake George Floating Classroom for the 3rd grade, Fort Ticonderoga for the 4th grade, and Hovey Pond for the 5th grade. Pre-K Graduation is June 21st.

8.0 Old Business – No Old Business to Conduct

9.0 New Business

***9.1 CPSE/CSE Recommendations** – There are a number of recommendations for your consideration this month. As always, should there be a question on a specific recommendation or recommendations the item(s) should be tabled for discussion in Executive Session. – The Board of Education accepted the recommendations from the CPSE/CSE Committee. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 5-0

***9.2 Salary Agreement for Custodial Staff** – As a result of Board of Education action during the budget development process, a decision was reached to freeze the salaries of custodians. As such salary agreements for next year were sent out to each custodian with salary information equal to what they paid under contract this year. – The Board of Education approved the salary agreements with the Custodial staff as presented. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 5-0

***9.3 Certification of Graduates** – Each year the board has the responsibility to certify all graduates. – The Board of Education certified the graduates for the Class of 2011 contingent upon all local and state graduation requirements being successfully completed. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0

***9.4 Memorandum of Agreement with District Account Clerk** – This Memorandum was developed within the parameters established by the Board of Education freezing the annual salary for the Account Clerk. – The Board of Education approved the Memorandum of Agreement with the District's Account Clerk. Motion made by Mrs. Thomas and seconded Mr. Jessen. Approved 5-0

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***9.5 Memorandum of Agreement with District Business Official** – This agreement was developed within the parameters established by the Board of Education regarding salary for the 2011-12 School Year. – The Board of Education approved the Memorandum of Agreement with the District's Business Official. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0

9.6 Hourly Rates for Cafeteria Workers – Listed below are recommended hourly rates and salaries for the cafeteria staff. The salaries are not related to the General Fund expenditures nor do they have any relationship with the tax levy. The total increase for all those listed comes to 2.0% increase in expenditure from the cafeteria fund. – The Board of Education approved the hourly rates and salary for the individuals listed: Motion made by Mr. Jessen and seconded by Mrs. Steves. Approved 5-0

Staff Member	Hourly rate	# of Hours	# of days	Total Salary
Marjorie Baker	\$9.25/hr.	5	186	\$8,603
Donna Maher	\$9.00/hr.	5.5	186	\$9,207
Vicki Pollock	\$11.00/hr.	5.0	186	\$10,230
Melanie Howe	\$22.11/hr.	8.0	200	\$35,376
Donna King	\$12.75/hr	5.0	186	\$11,858
Helen Medick	\$11.50/hr.	5.5	186	\$11,765
Substitute Rate of Pay for 2011-12 \$8/hour (same as the current year).				

***9.7 Certification of Budget Vote and Board of Education Election** – It is a requirement for the Board of Education to certify the results of the recent Annual Election. – The Board certified the proposed 2011-12 School Budget was approved by a vote of 178 yes to 65 no; that the transportation proposition was approved authorizing the purchase of a van not exceed an expenditure of \$20,000 by a vote of 155 yes to 89 no and that Mr. Getty was re-elected by a margin of 171 to 73 over challenger James Keeley. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0

9.8 Establish Date for District Re-Organizational Meeting and July Board of Education Meeting – By regulation the date of the Re-organizational meeting must be held on the first Tuesday of the month unless by board resolution a different date is selected, which must then be within the first fifteen days of the month. We have also followed the re-organizational meeting with a regular meeting. – The Board of Education set July 11, 2011 as the date of the Re-organizational Meeting and regular July Board of Education meeting. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0

9.9 Extra-Curricular Activity Appointments – There are a number of appointments for your consideration this evening. The appointments have been reviewed with the appropriate building administrator. – The Board of Education appointed the individuals listed to the positions indicated. Stipends will be per Contract of Agreement with the Hartford Faculty Association. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 5-0

Art Club	Heather Hall and Sarah Bean (co-advisors)
Athletic Director	Andrew Capone
6th Grade Class Adv.	Suszyne Burch
9th Grade Class Adv.	Natalie Giblin
10th Grade Class Adv.	Bonnie Naumann
11th Grade Class Adv.	Sarah Bean
12th Grade Class Adv.	Andrea Stoddard
FFA Middle School Advisor	Tricia Stewart
FFA High School Advisor	Tricia Stewart
Foreign Language Advisor	Merchy Barnard
G & T Coordinator	Allison Ward
History Club Advisor	Kendrick Whitney
Holiday Helper Coordinator	Wendy Harrington
Intramural Director	Mike MacDougall
Key Club (Secondary)	Brenda Phillips
Learning Club	Christina Talmadge/Kerry Babson (co-adv)
Math League	Megan Capone/Kerry Krychear (co-adv)
Middle School Science Club	Paul Cournoyer
H.S. National Honor Society	Megan Capone
M.S. National Honor Society	Megan Capone
Elem. Newspaper	Donna Cater/Victoria Vanier (co-adv)
Outing Club	Natalie Giblin
Student Gov't Elem.	Kerry Babson
Student Gov't MS	Suszyne Burch
Student Gov't HS	Paul Cournoyer
Modified Soccer	Jerry Kilmartin
JV Soccer	Paul Cournoyer
Varsity Soccer	Caleb Sutliff
Modified Volleyball	Misty Poirier
JV Volleyball	Kristilyn Barbone
Varsity Volleyball	Wendy Harrington
JV Boy's Basketball	Paul Cournoyer
Varsity Boy's Basketball	Caleb Sutliff
JV Girl's Basketball	Kristilyn Barbone
Varsity Girl's Basketball	Jason Harrington
JV Baseball	Bill Venner
Varsity Baseball	Ken Whitney
JV Softball	Kristilyn Barbone

- *9.10 Memorandum of Agreement with the Elementary Principal/CSE Chairperson** – The agreement is consistent with Board of Education Guidelines established during the budget development process. – The Board of Education **tabled** the Memorandum of Agreement with the Elementary Principal/CSE Chair. Motion made by Mrs. Thomas and seconded by Mr. Fish. Approved 5-0
- *9.11 Memorandum of Agreement with the High School Principal** – The agreement is consistent with Board of Education Guidelines established during the budget development process. – The Board of Education approved the Memorandum of Agreement with the High School Principal. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0
- *9.12 Appointment of Cafeteria Worker** – Mrs. Donna Maher has been working in the Cafeteria as a substitute since the departure of Mrs. Beth Smith. Mrs. Maher is being recommended to fill the vacancy created by Mrs. Smith's departure. – The Board of Education appointed Mrs. Donna Maher as a cafeteria worker effective September 1, 2011. Salary for Mrs. Maher was established as part of the board action in item 9.6. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 5-0
- *9.13 Appointment of Substitute Cafeteria Workers** – Mrs. Howe has submitted to individuals for your consideration as substitute cafeteria workers. – The Board of Education appointed Mrs. Sheryl Norton and Ms. Kimberly Beecher as substitute cafeteria workers. The hourly rate for substitutes was established by earlier action. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 5-0
- *9.14 MOAs with Clerical Staff** – Consistent with the budget development that established pay freezes, I have included the signed MOAs from all clerical staff from Board of Education Approval. (Mr. Getty can ask to abstain from one of the MOAs). – The Board of Education approved the MOAs as written. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0 (Mr. Getty abstained on the vote for Elementary Secretary for a 4-1-0 approved)
- *9.15 Resolution for Renewal of Bus B.A.N.S.** – As the board is aware, all of our transportation purchases are now included in one bond anticipation note. The note is revised each year to reflect the removal of a paid off note or the addition of a new note. – The Board of Education approved the resolution to renew the Bond Anticipation Note as presented. (*Voice Vote Required*). Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0 Voice Vote – Mr. Fish Yes, Mr. Jessen Yes, Mrs. Steves Yes, Mrs. Thomas Yes, Mr. Getty Yes)
- *9.16 Employee Request for Non-Resident Attendance** - A request has been filed with my office in accordance with Board of Education Policy pertaining to non-resident student attendance. Mrs. Carrie Bryant has requested that her son Keegan be allowed to attend Hartford's Pre-K Program during the 2011-12 School Year. – The Board of Education approved the request of Mrs. Carrie Bryant allowing her son Keegan to attend the Hartford Pre-School Program during the 2011-12 School Year. As per board policy there will not be a tuition charge. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 5-0
- *9.17 Additional Extra-Curricular Activity Appointments** – The Board of Education appointed the following individuals to the extra-curricular activity listed for the 2011-12 School Year. Stipend will be per Contract of Agreement with the Hartford Faculty Association. Shot Clock - Maggie Donahue (Maureen Curran as alternate) Timekeeper (Score Board) Gwynne Cosh and Kerry Krychear (will split duties) [Melissa Hemsing as an alternate] Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0
- *9.18 Overnight Field Trip Request** - The FFA has submitted an overnight field trip request to attend Camp Oswegatchie July 23-29, 2011. – The Board of Education approved the FFA request to attend Camp Oswegatchie from July 23-29. The Approval is contingent upon all Board of Education policies and procedures being followed. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0
- *9.19 Chapter I Summer School** - Due to a special Title I Grant, we will be able to run a summer school program this summer that will concentrate on reading for students that have been struggling. The program will run from July 5th through July 28th on Tuesdays, Wednesdays and Thursdays from 9am-11 am. Bus transportation will be provided courtesy of the grant. Therefore, it is necessary to appoint teachers for the program. – The Board of Education appointed the following individuals in order to

staff our Chapter 1 Summer School Program: Kristy Genevick, Kerry Babson, Allison Ward, Sue Matthews, Shelly Dupuis and Janet Rock. Motion made by Mrs. Thomas and seconded by Mr. Jessen. Approved 5-0

10.0 Executive Session – Recommend the Board of Education adjourn to Executive Session to discuss personnel matters. Motion made by Mrs. Thomas and seconded by Mr. Fish. Approved 5-0 at 8:10 pm.

11.0 Adjournment – Board returned to open session at 9:36 pm on a motion from Mr. Jessen second by Mrs. Thomas. Approved 5-0. Mr. Getty announced the board discussed specific personnel issues and matters pertaining to litigation.

9.20 Resolution for Settlement of Litigation** - Be it resolved, that the Board of Education hereby approve a settlement of the action, Smith v. the Hartford Central School District (Index No. 16959), based on the information related to this litigation discussed in executive session and authorizes the Board of Education President to sign any and all documents on behalf of the School District in connection with such settlement. – The Board of Education approved the Resolution for Settlement of the Smith v Hartford Litigation matter. Motion made by Mr. Jessen and seconded by Mrs. Steves. Approved 4-1 (Voice Vote*** Mr. Fish Yes, Mr. Jessen Yes, Mrs. Steves Yes, Mr. Getty Yes, Mrs. Thomas No)

***9.21 Special Board Meeting** – The Board of Education set July 25, 2011 at 7:30 am for a Special Board of Education Meeting. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 5-0

Board adjourned at 9:39 pm on a motion from Mr. Jessen seconded by Mrs. Thomas. Approved 5-0.

Respectfully submitted,

Marjorie M. Durling
District Clerk