

Superintendent – Thomas W. Abraham  
Elementary Principal – Bethellen Mannix  
High School Principal – Andrew Cook

*HARTFORD CENTRAL SCHOOL DISTRICT*  
**Hartford, New York**

Minutes of Regular Board of Education Meeting September 20, 2010

**Board Members Present:** – President Brian Getty, Vice President Mrs. Janine Thomas, Philip Jessen, Mrs. Beth Steves and Adam Fish

**Board Members Absent:** – None

**Guests:** – Mr. Gibson, Mr. Farley, Mrs. Dupuis, Rebecca Bowen and Mr. Bowen

**1.0 Call to Order** – Mr. Getty, Board of Education President

**2.0 Prayer** – Mr. Fish

**3.0 Welcome** – Mr. Getty

**3.1 Public to be Heard** – Mr. Farley thanked the district for getting wardrobes for the new rooms that did not have locked closets. He would also like to know if there is going to be a basketball court for the High School. His other question regarded entry for the teachers during off hours, how can this be dealt with; suggestions are getting more keys or a keypad.

**4.0 Review and Approval of Minutes**

**\*4.1 Minutes from the August 16, 2010 Regular Board of Education Meeting** – The Board of Education approved the minutes as presented. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0

**5.0 Review and Approval of Financial Reports**

**\*5.1 Treasurer's Report**

**\*5.2 Warrants**

**\*5.3 Cafeteria Report** – The Board of Education approved the financial reports. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 5-0

**6.0 Superintendent's Report**

**6.1 Technology Building Re-siding Update** – As per board approval, Dutch Valley Construction began re-siding the technology building the week of August 23<sup>rd</sup>. All of the work has been completed and meets all of the specifications required by the siding manufacturing company. I believe you will see a significant difference in the siding. One of the biggest changes was to change from a 4 X 4 panel to a 4 X 8 panel thus reducing the number of seams.

I have sent an e-mail to Dutch Valley commending them for the work and to Citadel Corp for standing behind their warranty on the original siding even though it was improperly installed.

**\*6.2 New Aid Runs from State Education Department**

**6.3 Quality Improvement Process** – Due to the lack of performance of our special education students on state assessments, the District is being required to work with state education department appointees to develop a Quality Improvement Process. The first meeting in the process was held August 18<sup>th</sup>. A specifically designated team will meet four times this fall. The team will be responsible for developing a plan that must be submitted to the State Education Department no later than October

30, 2010. The process as outlined will follow a very similar process as the *Get to Great* process the District has been involved in.

**\*6.4 Informational Packet** – There are a few items for your review this month.

**Item #1 – Legal Notes for Education**

**Item #2 - BOCES Directory**

**Item #3 – School Law Bulletin**

**Item #4 – Proposed Changes in Statutory regulations – Teacher Evaluation**

**Item #5 School Report Card for 2009-10** – The state has published a revised school report card to account for the changes that occurred in the grading of the state assessments. As you can see, Hartford has a satisfactory rating on all reported items. The state moved our special education results into an area referred to as “Safe Harbor”, which helped us meet the state benchmarks.

**Item #6 – Commissioner’s Decisions**

## **6.5 Board of Education Questions, Comments, and/or Concerns**

### **7.0 Principals’ Reports**

**7.1 Elementary Report** – Mrs. Mannix – Thank you to teachers who have volunteered to attend PTA meetings. September was Donna Cater, Mary Stewart and Sue Matthews. Kindergarten orientation 8/31/10 was well attended. Thank you to Kirsty Genevick, Wendy Simmons, L. Breault, H. Sutliff, S. Matthews, M. Poirier, T. Shaw, R. Parshall and C. Jones. Pre-K visitation 9/1/10 most of the students attended thank you to Mrs. Stewart and Mrs. Jones. Lots of teacher’s resources and leveled books for teachers. Hot Air Balloon will be at the school on 9/21/10. Joann Searles has arranged for GF Symphony to come to school Dec. 10, 2010 from 12:45 – 1:30 pm, with a performance of Peter and the Wolf (narration and music). Open House is Oct. 5<sup>th</sup>. Parent/Teacher Conference will be 11/5, 11/9 and 11/17.

**7.2 Secondary Report** – Mr. Cook - The Middle/High School had a very smooth opening of the school year. I would like to thank all the faculty, staff, and students for their hard work and cooperation to make this year's opening a success. In addition, I would like to thank the custodial staff for all of their hard work over the summer preparing the facilities for our students. All of our Fall Sports and numerous clubs and organizations have started. The Class of 2013 is selling apples, cider and vouchers for cider donuts from McWhorter's Orchard in Argyle. The Tanager Times is now accepting story ideas for the October issue, which will be printed through a donation from Glens Falls National Bank. Congratulations to Ms. Naumann for obtaining this donation. The FFA has weeded and re-mulched the courtyard, will be hosting a chicken BBQ on October 15<sup>th</sup>. They are also attending SUNY Cobleskill’s High School Days with approximately 35 students, touring the campus and competing in various contests - thank you to Ms. Stewart for all her hard work with the FFA. Science Club held a middle school dance on Friday, September 17<sup>th</sup>. Thank you to Mr. Cournoyer, Mrs. Sprague, and Mr. Frampton for all their hard work organizing this event. Open House is scheduled for Tuesday, October 5<sup>th</sup>. The Senior Class car-show is Saturday, October 10<sup>th</sup>. The annual SPUD Run, organized by Mr. Jessen, will be Saturday, October 16<sup>th</sup>. Thanks to Ms. Harke, Mrs. Burch, Mrs. Dougher, Mrs. Shaw and Mrs. Holl for their help with attendance at the 6<sup>th</sup> grade orientation, this was very well attended.

**8.0 Old Business** – No Old Business to Conduct

### **9.0 New Business**

**\*9.1 CPSE/CSE Recommendations** – There are a number of recommendations for your consideration this month. As always, if there is a question regarding any of the recommendations, the item or items should be tabled for discussion in Executive Session. – The Board of Education accepted the recommendations from the CPSE/CSE Committee. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0

**\*9.2 Extra-Curricular Activity Appointments** – There are a number of appointments to be made for the winter sports season. All stipends are per Contract of Agreement with the Hartford Faculty Association. – The Board of Education appointed the individuals listed to the position indicated. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0

Modified Girls Basketball	Kristilyn Barbone
Junior Varsity Girls Basketball	Andrew Capone
Junior Varsity Boys Basketball	Paul Cournoyer
Varsity Girls Basketball	Jason Harrington
Varsity Boys Basketball	Caleb Sutliff
Unpaid Assistant Girls Varsity Basketball	Rock Chadwick
Timekeeper Boys Varsity	Gwynne Cosh
Shot Clock Boys Varsity	Maggie Donohue
Timekeeper Girls Varsity	Gwynne Cosh
Shot Clock Girls Varsity	Maggie Donohue
Modified Boys and Girls Timekeeper	Sean Farley
Elementary Student Government	Kerry Babson
Unpaid Assistant Varsity Soccer Coach	Troy Miller (this was voted on from Item #9.11)

**\*9.3 Resignation Cleaner** – The Board of Education accepted the resignation of Mr. Conor Jones from his position of cleaner. The resignation is effective Friday, September 10, 2010. Motion made by Mrs. Thomas and seconded by Mr. Jessen. Approved 5-0

**\*9.4 Memorandum of Agreement – Elementary Activity Stipends** – The board approved two elementary student activities during the summer and appointed advisors to each activity. I have been working with the Faculty Association to establish a stipend for the activities. Elementary Newspaper \$768 per co-advisor and Learning Club \$422 per co-advisor. The stipends are based upon the time commitment to each of the activities. – The Board of Education approved the Memorandum of Agreement with the Hartford Faculty Association thus establishing the stipends for each of the approved activities. Motion made by Mr. Jessen and seconded by Mrs. Steves. Approved 5-0

**\*9.5 Goals and Objectives – Superintendent** – I am required by contract to submit annual goals and objectives to the Board of Education each September. A copy of the goals and objectives was reviewed by the board president and are submitted for your review and approval this evening. – The Board of Education approved the Goals and Objectives as submitted. Motion made by Mr. Fish and seconded by Mr. Jessen. Approved 5-0

**9.6 Adult Breakfast and Lunch Prices** – Due to a state review of our pricing practices, the District has to make an adjustment in the adult breakfast and lunch prices in order to account for sales tax. (Yes, adults are required to pay sales tax on their school meals). The state recommends adult price of \$3.00 plus tax for lunch and \$1.59 plus tax for breakfast. – The Board of Education authorized the adult breakfast price of \$1.70 for the 2010-11 School Year and an adult lunch price of \$3.25 for the 2010-11 School Year. (The prices listed include a calculation of the state tax). Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0

**\*9.7 Approval of Overnight Field Trip** – The FFA has submitted a field trip request to attend the Camp Oswegatchie for Leadership Training. – The Board of Education approved the request from the FFA Advisor to allow FFA members to attend Camp Oswegatchie for Leadership Training, October 8th & 9th. Approval is contingent upon all board policies and procedures being followed. Motion made by Mrs. Thomas and seconded by Mr. Jessen. Approved 5-0

**\*9.8 Approval of Overnight Field Trip** – The FFA has submitted a field trip request to attend the FFA National Convention in Indiana. – The Board of Education approved the request from the FFA Advisor to allow FFA members to attend the FFA National Convention in Indiana, October 17th thru October 22nd. Approval is contingent upon all board policies and procedures being followed. Motion made by Mrs. Thomas and seconded by Mr. Jessen. Approved 5-0

**\*9.9 Review and Approval of Transportation Request** – The Board of Education approved the request of Mrs. Valerie Fulton-Chapman for transportation for her son Anthony Fulton to St. Mary's/St. Alphonsus for the 2010-11 School Year. Motion made by Mr. Jessen and seconded by Mrs. Steves. Approved 5-0

**\*9.10 Excess Surplus Property** – There is a request received by my office regarding disposal of excess surplus property. Gwynne Cosh asked to have the following textbooks discarded: Nine (9) - Grade 5, Science Textbooks – The Board of Education excessed the surplus property as indicated on the memo from Mrs. Cosh and authorize proper disposal of the items. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0

**\*9.11 Volunteer Coaching appointment** – The Board of Education appointed Mr. Troy Miller as an unpaid assistant coach for the 2010-11 Soccer Season. This item was voted on in Item #9.2 and passed.

Mr. Jessen asked for a motion to be made regarding a Farewell Banquet for Mr. Abraham that will be organized with the help of Mrs. Joann Searles. This banquet will be held on May 14, 2011. Motion made by Mrs. Thomas and seconded by Mr. Fish. Approved 5-0

**10.0 Executive Session** – Recommend the Board of Education adjourn to Executive Session to discuss personnel matters, litigation and a board issue. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 5-0 at 7:35 pm.

**11.0 Adjournment** – Board returned to open session at 8:20 pm on a motion from Mr. Jessen second by Mrs. Thomas. Approved 5-0. Mr. Getty indicated while in Executive Session, the Board of Education discussed specific issues personnel issues. No further action taken. Board adjourned at 8:21 pm on a motion from Mr. Jessen seconded by Mr. Fish. Approved 5-0.

Respectfully submitted,

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Marjorie M. Durling  
District Clerk